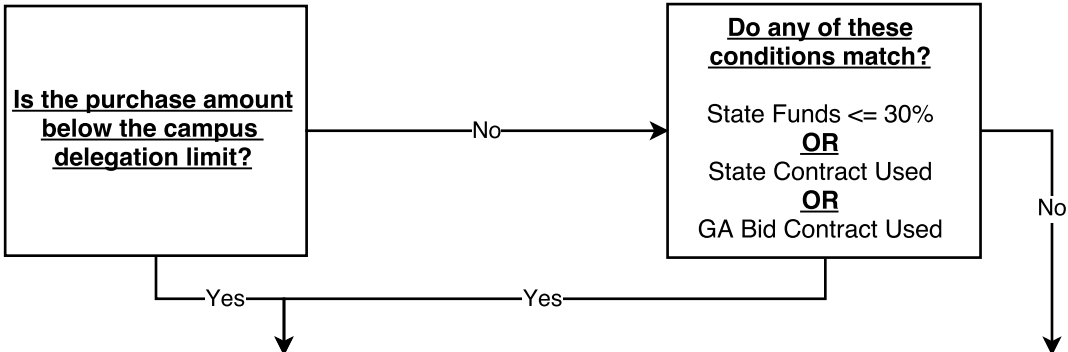
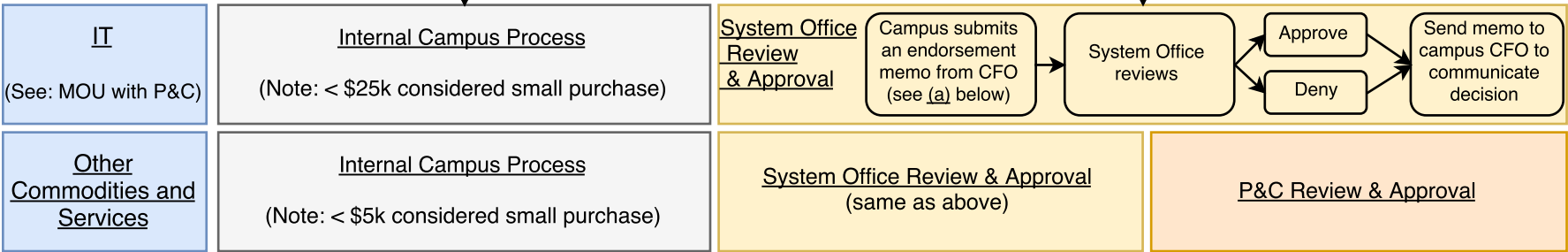


UNC System Purchasing Authority

Workflow



Contract Type



Campus Delegation Limit

\$0\$500k +

\$500k: ASU, ECU, NCSU, UNCC, UNC-CH, UNCG, UNCW
\$250k: NC A&T, NCCU, UNCP, WCU, WSSU
\$100k: ECSU, FSU, UNCA, UNCSA, NCSSM
\$25k: UNC-GA

Note: For all contracts greater than \$1M:
 1) campus is required to notify P&C and
 2) campus attorney is required to review
 see (b) for details

Cooperative Agreements

There are a variety of purchasing consortia and cooperative agreements that can both streamline the purchasing process and yield lower costs. However, appropriate due diligence is still required when participating in these agreements. The following steps outline a GA-endorsed process the campus can use to correctly interact with these consortia.

- 1. Identify Agreement**
▶
- 2. Competitive quotes**
▶
- 3. RFQ**
▶
- 4. Contract**

Review and find appropriate option.
 Example consortia are:

- E&I
- NIPA
- NJPA
- US Communications
- Internet2 Net+
- ... etc

Solicit 2-3 competitive quotes from vendors covered under some/all of these agreements

NOTE: Appropriate reviews and approvals within the workflow above is still required

Conduct a Request for Quote to obtain official pricing and formally establish the terms and conditions to govern the agreement

Award the RFQ to the desired vendor, thereby establishing a contract for the product/service.

(a) <https://tinyurl.com/unc-it-approval>
 (b) <https://tinyurl.com/nc-contract-review>